

Code of Conduct for Parents and Visitors

At Calthorpe Park School, we believe it is important to:

- Work in partnership with all stakeholders to support teaching and learning and ensure optimum outcomes for all our students
- Create a safe, respectful and inclusive environment for all students, staff, parents and carers and visitors
- Model appropriate and exemplary behaviour for students at all times

As a partnership, all stakeholders will understand the importance of a good working relationship to equip our students with the necessary skills for adulthood. For this reason, we continue to welcome and encourage parents and carers to participate fully in the life of our school.

The purpose of this document is to provide a reminder to all parents, carers and visitors to our school of our clear expectations and guidelines on behaviour.

We expect all visitors to Calthorpe Park to:

- Respect the ethos, vision and values of our school
- Work together with staff in the best interests of our students
- Treat all members of the school community with respect – setting a good example with respectful language and behaviour
- Seek a peaceful solution to all issues
- Manage their own child's behaviour (or those in their care), particularly in public, where it could lead to conflict, aggression or unsafe conduct
- Approach the right member of school staff to help resolve any issues of concern

In order to support a peaceful and safe learning environment, the Calthorpe Park community will not tolerate the following:

- Displaying a temper, or shouting at members of staff, pupils or other parents
- Swearing or using offensive language
- Threatening another member of the school community
- Attempts to gain entry to any part of the school in disregard of procedure or without permission and appropriate supervision
- Sending abusive messages to another member of the school community, including via text, email or social media
- Posting defamatory, offensive or derogatory comments about the school, its staff or any member of its community, on social media platforms

- Use of physical aggression towards another adult or child. This includes physical punishment against your own child
- Any aggressive behaviour (including verbally or in writing) towards another child or adult
- Disciplining another person's child – please bring any behaviour incidents to a member of staff's attention, as such an approach on someone else's child may be seen to be an assault on that child and may have legal consequences
- Smoking or drinking alcohol on the school premises (unless alcohol has been allowed at a specific event)
- Possessing or taking drugs (including legal highs)
- Bringing dogs onto the school premises (other than guide dogs and assisted learning dogs)
- Disrupting, or threatening to disrupt, school operations (including events on the school grounds and sports team matches)

If the school suspects, or becomes aware, that this code of conduct has been breached, the school will gather information as part of an investigation.

Depending on the nature of the incident and the outcome of any investigation, the school may then:

- Send a warning letter to the person involved
- Invite the person/s in to school to meet with a senior member of staff or the Headteacher
- Contact the appropriate authorities (in cases of suspected criminal behaviour)
- Seek advice from the Local Authority legal team regarding possible further action (in cases of conduct that may be libellous or slanderous)
- Ban the person from the school site to protect the safety and welfare of all those in our school community

The school will always respond to an incident in an appropriate and proportional way. The final decision for how to respond to breaches of the code of conduct rests with the Headteacher, who may choose to consult with the Chair of Governors.