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Headteacher: Mr K John

March 2023

Dear Parents,

Further to my brief introductory letter last Friday, please find below the links and references to guidance and information regarding the options process.

Today is effectively the launch day of the options process, for students in Year 8. Please use the resources referenced here which will explain about what option choices are, what steps are followed to complete the process and what this all leads towards.

For quick reference, the key dates are:

- Friday 24 March : Options Process Launch
- Thursday 30 March : Options Form becomes active in Edulink (parental account)  
(in between time used for discussion at home and at school)
- Wednesday 26 April : Option Form closes (deadline for completing the form)  
(in between time used to process lists and form a timetable ready for September)
- June : sharing of option choices for students

To help guide you through the options process and to facilitate the submission of choices, the following resources will be useful:

[Launch Presentation](#) : please use this link to watch the launch presentation. This sets out the whole process and provides additional information about the background behind the choices, what the choices mean for students and what to look forward to from Year 9, in September.

[Options Book pages](#) : This document includes all the main information about each option subject. Please read carefully the details about any entry requirements, unapproved combinations of subjects, work styles, assessment arrangements etc.

[Subject Information presentations](#) : Leaders for each subject have produced separate short presentations relating to their subject. These add to and further explain about details noted in the Option Subject book pages.

[Options Form](#) : This form in Edulink (parent's account, active from Thursday 30 March) will be used to collect requests for choices. Please access Edulink (parents) and use the active Form. I highly recommend drafting a list of subjects you are considering during the time you are discussing these options. Remember, the final submission needs to reflect the priority order of your choices.

Additionally, selected students will be provided with ongoing advice and guidance by their linked member of support staff. This will be arranged during their scheduled or extra support sessions.

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As is described in the launch presentation, students and parents should talk to teachers, support staff, Tutor or Head of House as appropriate to gain further information or advice during the intermediate time prior to the submission of requests for the option subjects.

The dedicated email address [options@cps.hants.sch.uk](mailto:options@cps.hants.sch.uk) will enable parents specifically to contact the Options Team who will be able to provide clarification and support.

Parents, if you have any difficulty with your Edulink account please contact Mrs Hale, in good time, prior to the submission deadline of Wednesday 26 April. Her email address is [j.hale@cps.hants.sch.uk](mailto:j.hale@cps.hants.sch.uk).

Best wishes to your son or daughter for their ongoing achievements and with starting new courses next year.

Yours sincerely,

W Brand  
Assistant Headteacher

