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Head Teacher: Mr K John



learners who aspire for themselves and inspire others

R:\Meet The Tutor 2024

AUDIENCE: **Year 7 Parent/Carer**

27<sup>th</sup> September 2024

Dear Parents/Carers,

### Meet the Tutor Parental Consultation Event, Tuesday 8<sup>th</sup> October 2024

Time: 15:30 – 17:00

On Tuesday 8<sup>th</sup> October we are holding our Year 7 'Tutor Check-in' event where you will get to meet your child's form tutor. Parents and Carers are warmly welcomed to come and meet their child's tutor at Calthorpe Park for this face-to-face event. The aim of the session is to enable the tutor to introduce themselves and for you to discuss how your child has adapted to secondary school life since arriving at Calthorpe Park. It is expected that your child attends this event with you and is wearing their full school uniform.

You will be receiving a 'Settling in Check' via EdulinkOne during the week beginning 7<sup>th</sup> October and this will form the basis of your discussion. However, there may also be additional aspects that you may wish to discuss. Whilst the tutor will endeavour to answer any additional questions that you may have, please be aware that **appointment times are limited to 10 minutes**. This affords them the time to be able to speak with all of their Year 7 tutees and we thank you in advance for your support in keeping to this timing.

In order to book appointments, you will need to login into **your parental EdulinkOne account**. You will already have received your login details and, hopefully, have been accessing it to monitor your child's home learning tasks and other details. The system is easy to use and you can access it from **5.00pm on Friday 27<sup>th</sup> September** where you will be able to see a **Parent Evening button**. Click on this button to book an appointment with your child's tutor.

Upon arrival, please register with our Prefect Team in the Foyer next to the School Hall. It is important that you know your child's tutor group (for example: T05) and their tutor's name/s (For example: Mrs Shackell) to make this process as swift as possible. Please arrive no more than 10 minutes before your appointment to allow you time to register and find your child's tutor ready for the start of your appointment.

Please be advised that a bell will ring at the end of each 10minute appointment, and the tutor will need to end your appointment and start their next appointment.

Parking on the school site is limited so we encourage you to walk to the school wherever possible.

We look forward to meeting you on Tuesday 8<sup>th</sup> October.

Kind regards,

Mrs K Shackell  
Director of Transition and Year 7 Induction

Mrs G Knights  
Deputy Headteacher



Hampshire  
County Council